



WORCESTER SOIL CONSERVATION DISTRICT

304 COMMERCE STREET • SNOW HILL, MD 21863 • PHONE 410-632-5439 (EXTENSION 3)

May 19, 2025

TO: All Individuals, Firms and Units of Government Involved in the Preparation and Review of Forest Harvest Permits

FROM: Chelsea Tyson, District Manager, Worcester Soil Conservation District (SCD)

RE: Worcester SCD – Change in Plan Reviewer and Signatory

I am writing to inform your office of the changes in Forest Harvest Permit (FHP) Plan Review at Worcester Soil Conservation District. Beginning Thursday, June 26, 2025, Chelsea Tyson will be taking over SEC review and approval for the jurisdiction, as approved by the Worcester SCD Board of Supervisors. Doug Jones has served this role for several years. I am pleased to carry on these duties and strive to do so in a timely and efficient manner.

Notable details are as follows:

- **The SCD will no longer be offering same-day service for plan review on Wednesdays.** All submittals will be accepted and reviewed Monday-Friday, as received, in a timely manner.
- The district will **continue to utilize the drop-box method for receiving plans.** I am typically in the office five days a week to intake plans and take phone calls to address any questions or concerns.
- To ensure plans are reviewed efficiently, note the following:
 - A **point of contact name and phone** number should be clearly listed. Both for plan modifications/corrections and pickup.
 - **Fees must be provided with the submittal**, prior to approval. Checks made payable to Worcester Soil Conservation District.
 - Plans and their copies are to be **fully signed by all parties listed.**
 - Plans must be **fully sealed and signed by the Maryland Licensed Forester** certifying the project and its components.

The following documents are available electronically on our website. I encourage you to review them:
<https://worscd.org/erosion-sediment-control/>.

Worcester SCD Fee Schedule
Worcester SCD Forest Harvest Operations Form
Worcester County Timber Harvest Permit

The SCD will continue to provide a copy of the stamped and signed plans to the DNR Forestry Inspector Ryan Galligan. Please consider this when submitting your plans.

I look forward to working with you. Best regards,

A handwritten signature in blue ink that reads "Chelsea B. Tyson". The signature is written in a cursive style and is positioned above a thin horizontal line.

Chelsea Tyson

Worcester Soil Conservation District

Forest Harvest Green Card #00185



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